

# TOWN OF HOWARD PLANNING BOARD MINUTES

**Wednesday, February 21, 2024**

Planning board members present: William Thew, Andrew Burdin, Josh Ferguson, Jim Fodge, Barry Kidder, Robin Phenes, Shane Slayton

Excused: Brad Laverty      Absent: Sean Turner      Guests: Richard Stewart

William Thew called the meeting to order at 7:00 pm. A motion was made by Shane Slayton to accept the minutes of the January 2024 Planning Board Meeting as written. Carried: Burdin, aye; Ferguson, Aye; Kidder, aye; Phenes, aye; Slayton, aye; Thew, aye.

Amendments to the following laws were discussed:

## **Land Use Planning**

Section 3.1 (add) Minimum road frontage shall be construed to include a deeded right of way.  
Section 5.2-6 (change) 7 calendar days to 5 calendar days.

## **Planning Board Law**

Section 5 E will be changed from 1-year terms to 2-year terms for alternates

## **Procedures & Standards for Subdivisions 2.3**

Subdivision, Minor will be changed to include no more than 4 lots  
Subdivision, Major will be changed to include more than 4 lots

## **Notice of Hearing 7 I**

5 business days will be changed to 5 calendar days  
Notice of hearing will also be put on the Town website

For the next meeting, planning board members will review the Land Use Law, Planning Board Law, and Subdivision Law for any additional amendments.

Old Business: The surveys of the park parcel and the town parcel are complete. Barry Kidder provided an update that the Town Board has not taken any action on the tree planting as a visual barrier to the salt shed.

Public Comment: Richard Stewart stated that the Planning Board was remiss in issuing a permit to the Town for the salt shed before having a contract in place with a forester for the tree planting, including a performance bond. If the Town Board is not taking action on the tree planting, which was a condition of the permit, Article 78 can be used to compel a public body to take action. Additionally, the Planning Board could impose a fine for failure to comply with planning board laws.

The next meeting of the Planning Board will be held on March 20, 2024 at 7:00 pm. At 7:42 pm, Andrew Burdin made a motion to adjourn, seconded by Shane Slayton. Carried: Burdin, aye; Ferguson, Aye; Kidder, aye; Phenes, aye; Slayton, aye; Thew, aye.